

## MINUTES

Name of Organization: Ground Ordnance Maintenance Association (GOMA)

Purpose of Meeting: Special Officers Meeting

Date/Time: 24 January, 2012 1600

Chair: Robert Charlton

Officers Present: Mike Brown  
Greg Frich  
Charles Bushnell

Meeting was recognized that we have a forum and was brought to order by the Chairman; Robert Charlton

The following topic was presented:

**Topic:** Special vote for purchase of Membership Materials to include a plastic card printer

**Discussion:** The following request was presented to the board recommending its purchase in support of Membership services:

A printer is needed in order to print plastic membership cards. I have searched the internet and the one I recommend is by far the most economical that I could find. The cost is going to be about \$5.29 per mailing for life members and \$3.71 for annual members (Recommend no certificate, only welcome letter and card for annual members) for the first 500 members. Subsequent supplies will be minimal making postage the highest expense.

All pricing below is current as of 1/24/2012:

PRICE: \$1,605.00 Printer (see attached brochure), software, cleaning kit, 2 color ribbons, a black ribbon, and 500 cards (no tax, free shipping) cost per Card is \$3.21 for 1st 500 cards

Additional supplies (ink not included)

\$34.24 - Parchment (Southworth name brand)- 500 Sheets .07 cents ea

\$56.16 - Qty 500 9x12" Kraft Redi-Seal Envelopes (source ULINE incl shipping) est .12 cents ea

\$1.88 ea Mailing cost is based on an estimated weight of 6 oz and domestic mailing using USPS First Class Mail. (Plank and lifetime members only)

\$11.63 Columbian #10 Grip-Seal Security Envelopes 500 pk. .03 cents ea

\$5.55 HP - Multipurpose Paper, 20lb, 96 Bright, 8-1/2 x 11" - 500 Sheets .01 cents ea

\$.45 cents Postage for annual members only.

First 500 member cost is:

\$5.29 per Life Member (w/cert) (1st 500 members)

\$3.71 per annual member (w/o cert) (1st 500 members)

ESTIMATED PRICE: \$210.00 for replacement supplies after first 500 has been expended (no tax, free shipping) cost per Card estimated to be \$.42 cents per card for subsequent 500 cards

Startup costs to cover the first 500 printings is just under \$2k (includes postage for 100 life and 100 annual member postage) (\$1,712.00 for supplies, ink for Certificates and postage is additive)

A motion to approve was made by Mike Brown, seconded by Greg Frich and in vote, all were in favor

**Action:** Purchase supplied needed NTE \$2,000. Submit all receipts to the chairman who will review/approve for expense.

**Person Responsible:** Charles Bushnell

A second topic was briefly discussed regarding a proposal to provide a scholarship to the Marine Corps Association. It was requested that this be tabled until after the filing for the 501c is completed, however it was agreed that dialog would begin. No vote was brought to table.

End of meeting. A motion to adjourn was proposed by Robert Charlton, seconded by Greg Frich and in vote, all were in favor